A Publication in Action

This document provides a practical example of where a publication can be used to group some documents on the website. We have used an old website page for the college under revalidation:

http://www.rcophth.ac.uk/revalidation/page.asp?section=751§ionTitle=Quality+improvement+in+cataract+care

НОМЕ	PREPARING FOR APPRAISAL	CLINICAL SUB- SPECIALTIES	OTHER ASPECTS OF PRACTICE	REFERENCE SOURCES	CONTACT US
> Clinical Sub- Specialties	Qua	ality improvement i	n cataract care		
 Cotaract Guality Improvement Visual acuity Refractive Error Patient-reported outcomes in cat surgery Complications Significant even Innovations Resources & References Gaucoma Age-related Macule Degeneration (ARMD) Debatic methogathy & references Vitramitine Surgery Consolid Estamentics (ARMD) Refractive Surgery Practicitic Surgery Practicitic Surgery Control Surgery Contain Surgery Control Surgery Control Surgery 	The (It is - follow area of area o	College recommendations: impected that ophthalmolo wing supporting information tes, postoperative visual a instable degree of complete annually-updated record idiation cycle including ar phthalmitis, or other oper- rentions or a poor visual of halmologists who provide in- mall opics for audit: coptions by patients and of uracy of biometry rect use of the WHO/NPSi terms of information which incurriculum for ophthali num requirement for the rid ob achievable even which collection methods. Ophthali act care will usually be abi- al acuity	for supporting information in rgists who perform cataract so in for appraisal: dation cycle: a detailed audit the primary surgeon, to inclu- carly, intended refractive out mess of data. of the total number of cataran- cord of all cases which were rative or postoperative complutions. Care for patients with cataract arers of the quality of care pr significant posterior capsuls A preoperative checklist are "expected" for appraisal mology for several years and evalidation of all ophthalmologists ent halmologists who have access le to provide more extensive	cataract surgery are as foll urgery will, as a minimum, of at least 50 consecutive of de preoperative and postop come and actual refractive complicated by posterior of inations which resulted in a t may also wish to consider ovided by the service a opacification have been required as par- tibe College believes that i orgists who undertake catar- ingly reflant on paper recor- to an electronic clinical re- and detailed supporting in	ovs: provide the ataract strative visual sutcome, with a formed in the apsale rupture, dditional the following t of the speciality tis a reasonable act surgery and ds and manual cord system for formation.
Ocular Oncology Primary Care Electophysiology Ocular Genetics	Resource	es			
 Medical Ophtheimolog 		ract Surgery Cludelines 2	ard) Services		
	Aud	t and Clinical Effectiveness	a Information for Ophthalmol	ogists	

This page includes four documents which are grouped together on this page.



We could simply download these files from the website and save them in the media library then add them as four links to the version of this page on the new website:

http://rcophth.phewinternet.com/professional-resources/revalidation/clinical-sub-specialties/cataract/qualityimprovement-in-cataract-care/

However since these documents are related to each other we can still upload the files to the media library but actually include them in a publication to group them together as a single resource of information:

So we created a new publication with an appropriate title:

Revalidation Resource : Cataract	Nick	2014/11/25
	McCallum	Published

Under the documents tab we downloaded all of those documents from the old site and uploaded them to the media library as normal but then added them into this publication with some titles:

Dat	tes Summary Documents Other Information				
Files a	and Revisions				
	File	Title	Revision Number	Cover Image	
1	2010-SCI-069_Cataract_Surgery_Guidelines_2010SEPTEMBER_2010 Name: 2010-SCI-069_Cataract_Surgery_Guidelines_2010SEPTEMBER_2010.pdf Size: 989 kB	Cataract Surgery G		No image selected Add Image	-
2	2010_PROF_062_Cataract_Surgery_Checklist Name: 2010_PROF_062_Cataract_Surgery_Checklist1.doc Size: 64 kB	Cataract Surgery Cl		No image selected Add Image	
3	Cataract prof doc Name: QSG_cataract_July_2013_2013_PROF_138.docx Size: 39 kB	Quality Standards t		No image selected Add Image	
4	2012_PROF_164_AuditClinical_Effectiveness_Information_for_Ophthalmologists_2012_1 Name: 2012_PROF_164_AuditClinical_Effectiveness_Information_for_Ophthalmologists_2012_1.pdf Size: 200 kB	Audit and Clinical E		No image selected Add Image	

We did not want a cover image (but we could have added one) or a revision number so we left all of this information blank.

We saved this and went into a page in the admin.

Then when editing the applicable page we added this publication using the publication manager as discussed in the guide:

Pick part of page

Visual acuity < LINK TO PAGE
Resources
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	n	-	 _	-	-		-	-			

Click add link



Find the publication and add it

Add Publication Link

Please select a publication below using the filter search can also enter a title which will be used as the link text to the main publication title listed will be used as the link te

Title (optional):						
Filter:	revali					
Show Cover Ima	ge:					
Select Publication						
Revalidation I	Resource : Cataract					

Save the page



Now if we view this page we can see all of the documents grouped together:

achievable even where the ophthalmologist is entirely reliant on paper records methods. Ophthalmologists who have access to an electronic clinical record s usually be able to provide more extensive and detailed supporting information.

Visual acuity <-- LINK TO PAGE

Resources

- Cataract Surgery Guidelines 2010
- Cataract Surgery Checklist (Word)
- Quality Standards for Cataract Services
- Audit and Clinical Effectiveness Information for Ophthalmologists

All of these link to those documents we added in the publication manager.

By doing this we also have automatically added the publication to the document library part of the site:

http://rcophth.phewinternet.com/publications/

Revalidation Resource : Cataract
Resources related to quality improvement in cataract care.
Resources related to quality improvement in cataract care.
Cataract Surgery Guidelines 2010 (0.97M - pdf)
Cataract Surgery Checklist (Word) (64.00K - doc)
Quality Standards for Cataract Services (38.84K - docx)
Audit and Clinical Effectiveness Information for Ophthalmologists (199.94K -
pdf)



If we were to go back into that publication in the admin system and change any of the titles or the documents or add new documents in then anywhere we have used that special code on the site it will update automatically.

Let's say for example there was a new fictitious resource for cataracts called 'Annual cataract advisory group review 2014' that we wanted to include.

We can simple go into the publication again and add it:



Dates	Summary Documents Other Information						
les and I	Revisions						
File	le	Title	Revision Number	Cover Image			
1	2010-SCI-069_Cataract_Surgery_Guidelines_2010SEPTEMBER_2010 Name: 2010-SCI-069_Cataract_Surgery_Guidelines_2010SEPTEMBER_2010 Size: 989 kB	Cataract Surgery G		No image selected Add Image			
2	2010_PROF_062_Cataract_Surgery_Checklist Name: 2010_PROF_062_Cataract_Surgery_Checklist1.doc Size: 64 kB	Cataract Surgery Cl		No image selected Add Image			
3	Cataract prof doc Name: QSG_cataract_July_2013_2013_PROF_138.docx Size: 39 kB	Quality Standards 1		No image selected Add Image			
4 201 201 Size	J12_PROF_164_AuditClinical_Effectiveness_Information_for_Ophthalmologists_201 ame: J12_PROF_164_AuditClinical_Effectiveness_Information_for_Ophthalmologists_2012_ ze: 200 kB	Audit and Clinical E 2_1 1.pdf		No image selected Add image			

Add a new document

5	No File Selected. Add File		No image selected Add Image
			Add File

This brings up the media library where you can upload a new document or add one which is already in the system.

Select File	
Upload Files Media Library	
	Drop files anywhere to upload
	or
	Select Files
	Maximum upload file size: 8 MB.
Paths Tool: Create and edit paths B	
	Select

Let's upload one give it a category and select it



All Att. Categories Most Used
 Document



We now have this added:

5	Annual cataract advisory group review 2014 Name: Annual-cataract-advisory-group-review-2014.doc	Annual cataract ad	No image selected Add Image
	Size: 7 B		

The document itself is still in the media library it can be used anywhere on the site as normal but it has also now been included in this publication. If we now save this publication:



- Correct use of the WHO/NPSA preoperative checklist

The items of information which are "expected" for appraisal have been required as pa curriculum for ophthalmology for several years and the College believes that it is a rea requirement for the revalidation of all ophthalmologists who undertake cataract surger achievable even where the ophthalmologist is entirely reliant on paper records and ma methods. Ophthalmologists who have access to an electronic clinical record system 1 usually be able to provide more extensive and detailed supporting information.

Visual acuity <--- LINK TO PAGE

Resources

- Cataract Surgery Guidelines 2010
- Cataract Surgery Checklist (Word)
- Quality Standards for Cataract Services
- Audit and Clinical Effectiveness Information for Ophthalmologists
- Annual cataract advisory group review 2014
- Publications View all Related Events

Any other pages where we added this publication will also update automatically.

We could have achieved the exact same result by adding a link to the document directly from the media library, whist editing the page, but it is evident from spending a few more moments creating a publication for this resource it can be updated quicker in future, especially if this resource is used in multiple parts of the site.