

# CESR Faculty Lead

## Job Description and Person Specification

<b>Job Title:</b>	CESR Faculty Lead
<b>Responsible to:</b>	Chair of the Training Committee
<b>Department:</b>	Education and Training
<b>Main function:</b>	To ensure that applications from those doctors seeking entry onto the Specialist Register via the equivalence route are evaluated in a fair and robust manner and to oversee the wider work of the CESR Faculty
<b>Date reviewed:</b>	September 2018

---

There are two routes to being placed on the Specialist Register. This register is held by the General Medical Council (GMC) and is a requirement for doctors applying for substantive, fixed term or honorary consultant contracts in the UK. Doctors in the UK who have successfully completed an approved training programme are awarded a Certificate of Completion of Training (CCT) which allows placement on the Specialist Register.

The equivalence route allows doctors from anywhere in the world with any combination of training and experience to apply for a Certificate of Eligibility for Specialist Registration (CESR) if they feel they are of the same standard. The standard is therefore of someone who has recently obtained a CCT in Ophthalmology. This standard is set in law by order of parliament and is to ensure the highest standard of patient care and safety. It is important to ensure that this standard is maintained as the decision to grant a CESR will allow the applicant to be appointed a Consultant in the NHS and become an independent practitioner and supervise and teach others.

The recurrent work-streams of the Training Committee have been split into Recruitment, Quality of Assessment, Curriculum, Evaluation of Training, Certificate of Eligibility for Specialist Registration (CESR) and the Dual sponsorship Scheme (DSS). Each of these groups work with their Sub-committees and report to the main Training Committee where wider issues are also debated.

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

- To arrange with the College CESR Team, evaluation of the Certificate of Eligibility for Specialist Registration (CESR) applications and make a recommendation to the GMC as a result of the evaluation.
- To arrange with the College CESR Team, assessment of any requests for review, or appeal of previous CESR applications performed by the Faculty.
- To give up to date information to College members and other interested Ophthalmologists concerning the CESR process. This will be done through the publication of advisory documents and guidance such as the College "Frequently asked questions document" on CESR applications and on other updates posted on the College website.

- To work with the GMC to provide advice on updating GMC guidance both generic and specialty specific for ophthalmology.
- To organise meetings with the GMC as appropriate for further discussion on the process of CESR assessments. Any such meetings might include members of the Faculty and/or College staff from the Education and Training Department.
- Provide annual/refresher training for Faculty members.
- Provide Training Days in conjunction with the GMC for CESR Applicants.
- Contribute to future workstreams which may alter or impact on the CESR route for training e.g. the GMC & Academy of Medical Royal Colleges work on flexibility and transferability; the RCOphth work on CESR training programmes.

### **CONTRIBUTE TO THE WORK OF THE TRAINING COMMITTEE**

- As a Training Committee member, to be committed to and contribute to the work of the Committee as a whole.
- As a member of the Training Committee, to work with and support the other Sub-committee chairs in their areas of responsibility.
- To attend one ARCP as an external assessor per year.
- To attend two out of three Training Committee meetings per year or if unable to attend to provide a deputy for the meeting.
- Contribute to outputs of the Training Committee, for example the Annual Report.

### **KEY WORKING RELATIONSHIPS**

- **Liaison with College:**

CESR Faculty members, Chair of Training, Training Committee members, Head of Education and Training, Education and Training Co-ordinator and other Department staff.

- **External Liaison:**

General Medical Council (GMC), Other Royal Colleges

### **RENUMERATION**

There is no direct payment for the role other than reimbursement of expenses related to attendance at specified meetings or events as agreed in advance by the Chair of Training.

The post holder will be supported by the RCOphth in applying for recognition of any time commitment within the job planning process but any outcomes will remain a local decision. Evidence of activity within this leadership role will be endorsed for the purposes of personal appraisal and revalidation.

## **PERIOD OF OPERATION AND COMMENCEMENT**

The post holder will commence their role in **January 2019** for a period of three years with reviews held on an annual basis.

The CESR Faculty chair will function within the Faculty to define and develop the work.

Administrative support will be given from the Education and Training Department.

<b>EDUCATIONAL REQUIREMENTS</b>
<b>Essential</b>
Holder of substantive Consultant post in Ophthalmology of at least 3 years' standing
<b>PROFESSIONAL/TECHINICAL AND OCCUPATIONAL TRAINING</b>
<b>Essential</b>
Fellow or Member in good standing with the RCOphth
Registered with a Licence to Practise
Demonstrable commitment to a CPD programme (at least one fully completed CPD cycle)
A commitment to equality and diversity, confidentiality and high professional standards
<b>EXPERIENCE</b>
<b>Essential</b>
Understanding of the principles of adult learning and how ophthalmology competences are assessed in training
Experience of teaching or managing ophthalmology education
Prior experience of a leadership role
Active involvement in teaching, education or training in ophthalmology
Active involvement in education and training of postgraduate trainees in ophthalmology
Appointment to a recognised educational role e.g. Educational Supervisor, College Tutor
<b>Desirable</b>
Appointment to a recognised senior educational role, e.g. Training programme Director, Head of School
Experience of being a CESR Assessor
Having served on the Training Committee
<b>SKILLS AND KNOWLEDGE</b>
<b>Essential</b>
Ability to prepare written reports and present effectively at meetings
A good understanding of the principles of education and training in ophthalmology
A good knowledge of the current curriculum requirements and standards for trainees
The ability to assimilate and comment in detail on large amounts of information
Attention to detail and the ability to make robust, consistent and objective judgements with reference to the curriculum standards and the quality of the evidence presented
<b>Desirable</b>
A working knowledge of, or willingness to familiarise him/herself with, the General and Specialist Medical Practice (Medical Education, Training and Qualifications) Orders 2003 and 2010, the 1994 European Requirements Regulations, Good Medical Practice, the Specialty Specific Guidance for Ophthalmology
<b>PERSONAL ATTRIBUTES</b>
<b>Essential</b>
The ability to meet timescales, work under pressure and organise work effectively
Good IT skills (to download large files and for basic word processing)
Approachable, friendly manner
Hardworking, punctual, conscientious and thorough